

**NEPTUNE CITY BOARD OF EDUCATION  
NEPTUNE CITY, NEW JERSEY 07753**

July 28, 2015  
6:00 P.M.

Neptune City School District  
Woodrow Wilson School

**BUSINESS MEETING MINUTES**

**I. CALL TO ORDER**

This is an open public Meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the Meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

**II. ROLL CALL**

Board Members					
Mrs. Oppegaard	<u>  X  </u>	Mrs. Lewis	<u>  X  </u>	Mr. Lopez	<u>  X  </u>
Mr. Susino	<u>  X  </u>	Mr. Calhoun	<u>  X  </u>	Ms. Mordaunt	<u>  X  </u>
Mrs. Houllier	<u>  X  </u>	Mr. Cousins	<u>  X  </u>		<u>          </u>
Others Present					
Dr. Mercora	<u>  X  </u>	Mr. Folk	<u>  A  </u>		

**III. FLAG SALUTE**

**IV. INTERVIEWS**

The Board Members conducts interviews for the vacant position of Board Member for the Neptune City Board of Education

**V. CAUCUS**

Motion by A. Susino and seconded by G. Cousins to go into caucus to discuss board issues at 6:08 p.m. and to reconvene at 6:10 p.m.

Board Members					
Mrs. Oppegaard	<u>  X  </u>	Mrs. Lewis	<u>  X  </u>	Mr. Lopez	<u>  X  </u>
Mr. Susino	<u>  X  </u>	Mr. Calhoun	<u>  X  </u>	Ms. Mordaunt	<u>  X  </u>
Mrs. Houllier	<u>  X  </u>	Mr. Cousins	<u>  X  </u>		<u>          </u>

**VI. RESOLUTIONS**

Resolution by C. Opegard and seconded by A. Susino to approve Marissa Smith as our new board member

Board Members

Mrs. Opegard	<u> X </u>	Mrs. Lewis	<u> X </u>	Mr. Lopez	<u> X </u>
Mr. Susino	<u> X </u>	Mr. Calhoun	<u> X </u>	Ms. Mordaunt	<u> X </u>
Mrs. Houllier	<u> X </u>	Mr. Cousins	<u> X </u>		<u> </u>

**VII. PRESENTATIONS**

**VIII. PUBLIC FORUM ON AGENDA ITEMS**

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

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Mr. Gunderson

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**IX. MINUTES**

MOTION, The Board of Education approves the Minutes of the Special Meeting of May 5, 2015; Work Session of May 26, 2015, Business Meeting of May 28, 2015, Feasibility Study Meeting on June 10, 2015, and the Business Meeting of June 22, 2015

Motion:  A. Susino  Second:  M. Lewis

All in Favor  X  Oppose

**X. ADMINISTRATION AND COMMITTEE REPORTS**

A. CHIEF SCHOOL ADMINISTRATOR'S REPORT

MOTION, The Board of Education approve the Chief School Administrator's Report as per Document A, as posted

Motion: A. Susino Second: C. Mordaunt.

All in Favor X Oppose \_\_\_\_\_.

B. CORRESPONDENCE - DOCUMENT B

MOTION, The Board of Education receive and file all items listed under Correspondence as per Document B, as posted

Motion: A. Susino Second: A. Lopez.

All in Favor X Oppose \_\_\_\_\_.

**XI. BOARD PRESIDENT AND COMMITTEE REPORTS:**

Board President

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C. EDUCATION

DISCUSSION

RESOLVE, The Board of Education approve the items listed under Education as per Document C - 1

Motion: L. Houllier Second: A. Susino.

Mrs. Oppegaard X Mrs. Lewis X Mr. Lopez X

Mr. Susino X Mr. Calhoun X Ms. Mordaunt X

Mrs. Houllier X Mr. Cousins X

D. OPERATIONS

RESOLVE, The Board of Education approve the items listed under Operations as per Document C - 2

Motion: D. Calhoun Second: L. Houllier.

Mrs. Oppegard	<u> X </u>	Mrs. Lewis	<u> X </u>	Mr. Lopez	<u> X </u>
Mr. Susino	<u> X </u>	Mr. Calhoun	<u> X </u>	Ms. Mordaunt	<u> X </u>
Mrs. Houllier	<u> X </u>	Mr. Cousins	<u> X </u>		<u> </u>

E. PUBLIC RELATIONS

DISCUSSION - Borough/Board of Education meeting - July 27, 2015. Future meeting is August 24<sup>th</sup> at 6 pm. Movie is September 18<sup>th</sup>.

MOTION - None

RESOLUTIONS - None

F. PERSONNEL

RESOLVE, The Board of Education approve the items listed under Personnel as per Document C - 5

Motion: \_\_\_\_\_ Second: \_\_\_\_\_.

Mrs. Oppegard	<u> X </u>	Mrs. Lewis	<u> X </u>	Mr. Lopez	<u> X </u>
Mr. Susino	<u> X </u>	Mr. Calhoun	<u> X </u>	Ms. Mordaunt	<u> X </u>
Mrs. Houllier	<u> X </u>	Mr. Cousins	<u> X </u>	<u> Abstain 1 &amp; 13 </u>	

**XII. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING**

**XIII. OLD BUSINESS**

Resolution by G. Cousins and seconded by L. Houllier to approve District Goals as presented by Kathy Winecoff.

Board Members

Mrs. Oppegaard	<u>  X  </u>	Mrs. Lewis	<u>  X  </u>	Mr. Lopez	<u>  X  </u>
Mr. Susino	<u>  X  </u>	Mr. Calhoun	<u>  X  </u>	Ms. Mordaunt	<u>  X  </u>
Mrs. Houllier	<u>  X  </u>	Mr. Cousins	<u>  X  </u>		<u>          </u>

**XIV. NEW BUSINESS**

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Dr. Deb - School barbeque on Friday of opening school week with food services

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**XV. PUBLIC PARTICIPATION**

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

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Mr. Gunderson - correspondence quest

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**XVI. MOTION TO ADJOURN**

Motion:   A. Susino   Second:   M. Lewis  

All in Favor   X   Oppose                   

Time:   6:47   P.M.

Neptune City Board of Education  
Tuesday July 28, 2015  
Business Meeting 7:30 P.M

**Chief School Administrator's Report:**

Agenda:

Enrollment

<u>May</u>	<u>June</u>	<u>Schools</u>
145	145	Neptune Senior High School
10	10	High Tech (1); Allied Health (4); Wall Communications (3); BioTechnology (2)
37	37	Red Bank High School For Performing Arts (14); Information Technology (6); Academy of Finance (4); Academy of Engineering (8); Family Consumer Science (5)
24	24	Special Education: Out of District
380	380	Neptune City
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596	596	Total Enrollment

Fire Drills: 6/4/15 6/11/15  
Evacuation Drill (non-fire): 6/8/15

Student Suspension Report: Three - May  
Student Suspension Report: Three - June

Missing Child Report: None - May  
Missing Child Report: None - June

Enrollment Report for May: 380 Neptune City  
Enrollment Report for June: 380 Neptune City

Discussion

- Approval of the QSAC Updated District Improvement Plan (DIP)
- Review and approval of the District Mentoring Plan
- Stipend position (see Document C; Personnel #6)
- Approval of SCIP - School Improvement Panel
- DEAC will be approved next month

Approval (s):

See Section C

Staff In-Service

None

Reports Filed:

- HIB-ITP Data Collection
- NJ DOE Self-Assessment - Anti-Bullying Bill of Rights
- NCLB (No Child Left Behind) Grant for 2015-2016 school year.
- IDEA (Individuals with Disabilities Education Act) Grant for 2015-2016 school year

1. Enrollment as of June 22, 2015
2. Nurses' Report for June, 2015

**CORRESPONDENCE**  
**July 28, 2015**

- 1) Thank you card from PTO regarding the 8<sup>th</sup> grade dance.
- 2) Letter from Marissa Smith regarding open board seat
- 3) Letter of resignation from Alison Hennelly, 1<sup>st</sup> grade teacher
- 4) Letter of resignation from Susan Cousins, teacher.
- 5) Letter of retirement from Dennis Cottell, head custodian.



Neptune City Board of Education  
July 28, 2015  
Business Meeting

1. EDUCATION  
RESOLUTIONS

- 1. To approve QSAC Updated District Improvement Plan (DIP) for 2015-2016 school year.
- 2. To approve District Mentoring Plan for 2015-2016 school year.
- 3. To approve the following persons for the School Improvement Panel for the 2015-2016 school year: Debra Mercora, Lisa Emmons, and Rachael Twigg

*ACTION FOLLOWUP* \_\_\_\_\_.

2. OPERATIONS  
RESOLUTIONS

- 1. That the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of this Board for the next eight weeks is \$503,742.58 and the Mayor and Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the next thirty days in accordance with the statutes relating hereto.
- 2. To approve the Payment of Bills per attached.
- 3. To approve Payroll Vouchers per attached
- 4. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, William Folk, Board Secretary certify that as of June 30, 2015, no budgetary line item account has obligations (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23-2-11(c)4, certify that as of June 30, 2015 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- 5. To approve the Monthly Secretary’s and Treasurer’s Reports per attached
- 6. To approve payment of cafeteria bills.
- 7. To approve transfer of appropriations.
- 8. To approve agreement between Neptune City BOE and Collier School for one student at a tuition charge based upon a per diem rate of \$290.00/day for the 2015-2016 school year.
- 9. To approve Special Education Tuition Contract for the 2015-2016 school year between Neptune City Board of Education and Hawkswood School (School for Children) for one student for the period commencing on July 6, 2015 at a tuition charge based upon a per diem rate of \$340.40/day per student.
- 10. To approve submission of HIB Investigations, Trainings and Programs (HIB-ITP) Data Collection.
- 11. To approve submission of NJ DOE Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Acts.
- 12. To approve Tuition Contract between Neptune City Board of Education and New Road School for one student for the 2015-2016 school year commencing on July 1, 2015.
- 13. To approve second reading on the following policies:
  - 5111 Eligibility of Resident/Nonresident Pupils
  - 6150 Tuition Income

- 14. To approve submission of the NCLB Grant (No Child Left Behind) for the 2015-2016 school year.
- 15. To approve submission of the IDEA Grant (Individuals with Disabilities Education Act) for the 2015-2016 school year.
- 16. To approve the submission of grant application for the 2015 Safety Grant Program through the New Jersey Schools Insurance Group's MOCSSIF Subfund for the purposes described in the application, in the amount of \$1,231.00.

*ACTION FOLLOWUP*\_\_\_\_\_.

**3. PUBLIC RELATIONS**

RESOLUTIONS

None

*ACTION FOLLOWUP*\_\_\_\_\_.

**4. PERSONNEL**

RESOLUTIONS

- 1. To approve the following substitute teachers for the 2015-2016 school year: Frederick Cesareo, Gerald Cupples, Donna Eig, Bernadette Foley, Dawn Hunter, Colleen Laffey, Bridgid Loveland, Erica Nielsen, Carolyn Power, Stephanie Raphaelides, Lindsey Romao, William Sciarappa, Nicholas Trocchio, Timothy Urig, **Susan Cousins**
- 2. To approve the following substitute nurses for the 2015-2016 school year: MaryAnne Gokberk, Kim Misner and Kathy Curto pending completion of paperwork.
- 3. To approve the following substitute paraprofessionals for the 2015-2016 school year: Dolores Ayers, Holly Cassidy, Kaitlyn Ayers.
- 4. To approve the following substitute lunch aide for the 2015-2016 school year: Kaitlyn Ayers.
- 5. To approve the hiring of Laurie McEvoy as Special Services Secretary to begin on August 1, 2015 at a salary of \$32,160.00, 5 days/week.
- 6. To approve the following positions and personnel: (rates pending ratification of negotiations)
 

Girls Soccer	Barbara Reynolds
Boys Soccer	To be determined
Cheerleading	Jeanne Gionfriddo
Girls Basketball	Sue Cousins
Boys Basketball	Mike Keeling
Softball	Kelly Welsh
Baseball	Mike Keeling
Arts & Crafts	Melissa Murphy
Central Office Detention	Karen Bonney, Barbara Reynolds, Carol Gunderson
Breakfast Monitor	Michelle Lynn, Tracy Whitt, Melissa Murphy (sub)
Lunch Monitor	Kathleen Salera, Barbara Reynolds, Tracy Whitt

6. To approve the following positions and personnel (continued):

Yearbook	Tracy Whitt
8 <sup>th</sup> Grade Advisor	Jeanne Gionfriddo, Carole Gunderson
Academic Team	Carole Gunderson
Creative Writing	Sue Tonzola
Playground Monitor	Karen O'Donnell, Tracy Whitt
7. To approve contract for William L Folk, Business Administrator, Board Secretary, for the 2015-2016 school year, as approved by Monmouth County Superintendent of Schools.
8. To approve Teresa LaSala, CPDLT, for September 2<sup>nd</sup> and November 4<sup>th</sup> teachers' in-service, cost not to exceed \$2,500.00.
9. To correct approval of Irene Tsambas to Step 2, \$45,850.00.
10. To accept resignation of Alison Hennelly, 1<sup>st</sup> grade teacher.
11. To approve the hiring of Elyse Sansone as teacher on Step 1, \$45,100.00
12. To approve the hiring of Valerie Levy as teacher on Step 3MA+30, \$49,490.00
13. To accept the resignation of Susan Cousins effective July 27, 2015.
14. To accept the retirement resignation of Dennis Cottrell effective November 1, 2015.

*ACTION FOLLOWUP* \_\_\_\_\_.